

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
MINUTES

January 6, 2021

Virtual Board Meeting (via GoToMeeting)

Public Session 6:30 PM

Mrs. Dye, Board President, called the Regular Meeting of the Cedar Grove Board of Education to order at 6:30 pm

Roll Call:

- ✓ Mrs. DiChiara
- ✓ Mrs. Mega
- ✓ Mr. Splendoria
- ✓ Mr. Schoner
- ✓ Mrs. Dye

Mr. Anthony Grosso, Superintendent of Schools and Mr. Michael DeVita, Board Secretary were also present.

The following motion was made by Mrs. DiChiara and seconded by Mr. Schoner and unanimously carried.

E1. Motion to **adjourn to executive session to discuss the following items:**

- Student matter relative to **HIB**. Action is not expected to follow the discussion in the executive session. Due to the confidentiality of student matters, public release of this discussion will probably never occur.
- Legal matter relative to a **pending litigation against the Board**. Action is not expected to follow the discussion in the Executive Session. Public release of the discussion will occur upon completion of the matter.
- Personnel matter relative to **candidates for employment**. Action may follow the discussion in the Executive Session. Public release of the discussion will occur upon completion of any contracts.

The Board returned to Open Session at 7:39 pm and Mr. DeVita led the Pledge of Allegiance and read the following announcement:

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, TAPinto online news, filed with the Township Clerk, and posted on the District's web site.

The meeting was opened to the public for comment on items on the agenda. No one from the public wished to be heard.

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

On Tuesday, November 3, 2020 the Annual School Election for the Cedar Grove School District was held between the hours of 6:00 am and 8:00 p.m. and as much longer as was necessary to permit all of the legal voters then present at the polling places to vote.

Voting was conducted for the election of one member to the Board of Education for a period of three years.

The votes were certified by the Office of the Clerk of Essex County and the results of the election were as follows:

Candidates for 3-year terms
Christine Dye 5,215

The candidate elected for the three-year term was: Christine Dye.

OATH OF OFFICE administered to the re-elected Board Member Christine Dye by the Board Secretary.

ROLL CALL

- ✓ Mrs. DiChiara
- ✓ Mrs. Dye
- ✓ Mrs. Mega
- ✓ Mr. Schoner
- ✓ Mr. Splendoria

ORGANIZATION ACTION ITEMS

The following motion was made by Mrs. Mega and seconded by Mrs. DiChiara and unanimously carried.

B1. Motion to appoint the **Board Secretary as the Temporary Chairperson** to conduct election of Board President and Board Vice President.

Mr. DeVita asked for nominations for Board President. Mrs. DiChiara nominated Mrs. Dye. There being no other nominations, they were closed.

The following motion was made by Mrs. Mega and seconded by Mr. Splendoria and unanimously carried.

B2. Election for the office of **Board President**.

Motion to elect Christine Dye as President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.

Mr. DeVita asked for nominations for Board Vice President. Mr. Splendoria nominated Mr. Schoner. There being no other nominations, they were closed.

The following motion was made by Mr. Splendoria and seconded by Mrs. Mega and unanimously carried.

B3. Election for the office of **Board Vice President**.

Motion to elect David Schoner as Vice President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.

PRESIDENT CHRISTINE DYE NOW PRESIDES AT THE MEETING.

Mrs. Dye thanked the community for their support and looks forward to another successful term.

A motion was made by Mr. Splendoria and seconded by Mrs. Mega and unanimously carried to approve items B4 through B30.

B4. Motion to **approve, to the extent consistent with State Law, Policies and By-Laws**, that the Board will be guided by *Robert's Rules of Order*.

B5. Motion to **adopt and be governed in all actions to come before the Board by the written Board Policies, Regulations, and Job Descriptions** previously duly adopted and currently in use.

B6. Motion to **approve the following Board meeting dates** for the remainder of the 2020-2021 school year and for the time period July 2021 through January 2022. The Board will meet to discuss or act upon public business at 7:30 pm in the Auditorium of Cedar Grove High School, unless otherwise noted. In addition, such other meetings as the Board of Education business may require, shall be scheduled and held, but pursuant to and with such additional notice as is required by law. An executive session will precede the regular meeting at 6:30 pm to discuss personnel matters, negotiations, and/or ongoing litigation:

January 19, 2021
February 9, 2021
February 23, 2021
March 2, 2021
March 16, 2021
April 20, 2021
May 4, 2021 (Public Hearing)
May 19, 2021
June 15, 2021

- July 20, 2021
- August 17, 2021
- September 14, 2021
- September 28, 2021
- October 13, 2021
- October 26, 2021
- November 16, 2021
- December 14, 2021
- January 4, 2022 (Reorganization Meeting)

B7. Motion to approve the tuition rate for students entering the Integrated Preschool Program for the 2021-2022 school year at \$6,180.

Payment options are as follows:

- Deposit of \$500 due upon acceptance
- Option 1 – One installment of \$5,630 (A discount of \$50 will be offered)
- Option 2 – Two installments of \$2,840
- Option 3 – Three installments of \$1,893.33
- Option 4 – Four installments of \$1,420
- Option 5 – Five installments of \$1,136
- Option 6 – Six installments of \$946.67
- Option 7 – Seven installments of \$811.43

B8. Motion to acknowledge receipt of the Code of Ethics material forwarded to the District by NJ School Boards Association; and **BE IT FURTHER RESOLVED**, to adopt the Code of Ethics as per N.J.S.A. 18A:12-21 et seq. The Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

B9. Motion to approve the following Board Committees for the time period January 7, 2021 through the next Board Reorganization Meeting:

Standing Committees/Liaisons	Board Member	Board Member
Curriculum (2)		
Communications (2)		
Facilities (2)		
Finance (2)		
Legislation (1)		

Personnel-CGEA Negotiations (2)		
Personnel-CGSAA Negotiations (2)		
Personnel-CGCA Negotiations (1)		
Personnel-Elementary Teachers (2)		
Personnel-Secondary Teachers (2)		
Policy (2)		
NJSBA Delegate (1)		(alt)
ECSBA Delegate (1)		(alt)
NE FSA Liaison (1)		(alt)
SE FSA Liaison (1)		(alt)
CGHS APT Liaison (1)		(alt)
MMS FSA Liaison (1)		(alt)
Town Council Liaisons (2)		
Cable TV Liaison (1)		
Music Matters (1)		(alt)
Special Education (2)		
Recreation Board Liaison (1)		(alt)

B10. Motion to **approve The Verona Cedar Grove Times and/or The Star-Ledger and/or TAPinto** as official newspapers in which to advertise Board notices.

B11. Motion to **approve the following Reorganization Appointments and Designations** from January 7, 2021 through the next Board Reorganization Meeting:

Board Secretary
 Treasurer of School Moneys
 Attendance Officer

Mr. Michael DeVita
 Mr. William Homa
 Mr. Dustin Bayer, CGHS

	Mr. Nick DeCorte, MMS
	Mrs. Lynn DiMatteo, SE
	Ms. Traci Dyer, NE
Public Agency Compliance Officer	Mr. Michael DeVita
Purchasing Agent Compliance Officer	Mr. Michael DeVita
Qualified Purchasing Agent	Mr. Michael DeVita
Affirmative Action Officers	Mr. Bart Pierson
Mrs. Janine Barboza	
Abused, Neglected, Missing and Homeless Children Liaison	Mr. Chris Kinney
HIB District Coordinator	Mr. Chris Kinney
Substance Awareness Coordinator	Mrs. Donna DeFabiis
Title IX Coordinators	Mrs. Janine Barboza and Mr. Bart Pierson
Section 504 CGHS Coordinator	Mrs. Jody Inglis
Section 504 Mem. Middle School Coord.	Mr. Derrick Chell
Section 504 South End School Coordinator	Mrs. Lynn DiMatteo
Section 504 North End School Coordinator	Ms. Traci Dyer
ADA Coordinator	Mr. Chris Kinney
A.H.E.R.A. Designee	Mr. Mario Gaita
Right to Know Officer	Mr. Mario Gaita
Chemical Hygiene Officer	Mr. Mario Gaita
Safety & Health Designee	Mr. Mario Gaita
Indoor Air Quality/PEOSH Designee	Mr. Mario Gaita
Integrated Pest Mgmt. Designee	Mr. Mario Gaita
School Safety Specialist	Mr. Chris Kinney

B12. Motion to **appoint Mr. Michael DeVita as the District Qualified Purchasing Agent** according to the rules and regulations of P.L. 1999 and to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Cedar Grove Board of Education. **FURTHER RESOLVED: that the District Qualified Purchasing Agent has the authorization to award contracts up to the bid threshold of \$44,000 and set the quote threshold at 15% of the bid threshold amount, as per 18A:18A-3.**

B13. Motion to **approve Investors Savings Bank as the designated and approved depository of school district funds** from January 7, 2021 to the next Board Reorganization Meeting.

B14. Motion to **require that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title:**

Cedar Grove BOE Unemployment Trust Account	Treasurer/Board Secretary/President (any 2)
Cedar Grove BOE Operating Account	President/Board Secretary/Treasurer (any 2)
Cedar Grove Payroll Account	President/Board Secretary/Treasurer (any 2)
Cedar Grove Cafeteria Account	President/Board Secretary/Treasurer (1)
Cedar Grove Payroll Agency (Deductions) Account	President/Board Secretary/Treasurer (any 2)

Lease Trust-LRP	Board Secretary/President/Treasurer
CGHS Student Activities	Board Secretary/Building Principal/Athletic Director (any 2)
MMS Student Activities	Board Secretary/Building
Principal/School	
	Secretary (any 2)
North End Student Activities	Board Secretary/Building Principal/School
	Secretary (any 2)
South End Student Activities	Board Secretary/Building Principal/School
	Secretary (any 2)
Cedar Grove Flexible Spending Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove Debt Service Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove Capital Projects Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove Capital Reserve Account	Board Secretary/Treasurer/President (any 2)
Cedar Grove High School Athletic Account	Board Secretary/Principal/Ath. Dir. (any 2)
Scholarship Fund	Board Secretary
Miele Scholarship Fund	Board Secretary
D. Revesz Memorial Scholarship Fund	Board Secretary
Michael Kapura Scholarship Fund	Board Secretary
David Murray Memorial Scholarship Fund	Board Secretary
Laura Moscato Scholarship Fund	Board Secretary
Laura Patuelli Scholarship Fund	Board Secretary
Garden Center Scholarship Fund	Board Secretary

B15. Motion to approve the use of facsimile and signature stamps for the President, Board Secretary and Treasurer of School Monies on all warrants.

B16. Motion to authorize the Business Administrator/Board Secretary to make intra-bank electronic fund transfers to Board of Education accounts.

B17. Motion to authorize the Business Administrator/Board Secretary to make investment decisions in accordance with N.J.S.A. 18A:20-37-39, when in the best interest of the Board of Education.

B18. Motion to authorize the Business Administrator/Board Secretary to affix the Board of Education seal to any appropriate document.

B19. Motion to approve the establishment of a Petty Cash Fund and appoint the custodian of the fund, pursuant to N.J.A.C. 6A:23-2.9, N.J.S.A. 18A-19-13 as follows:

	<u>Amount of Fund</u>	<u>Maximum Single Expenditure</u>
<u>High School</u>		
Mr. Dustin Bayer	\$200.00	\$50.00
<u>Middle School</u>		
Mr. Nick DeCorte	\$25.00	\$25.00

Grainger	M0002	Industrial Supplies/Equipment
Cliffside Body Corp	40822,89250,88268	Vehicle Repair Services
Staples	77249(A74337)	Supplies
School Specialty	T0114/A80986	Supplies
Meru		Technology Equipment & Associated Software/Licenses
United Business Systems	M0053 13-R 22832	Cannon Copiers
Educational Services Commission of New Jersey Cooperative Pricing System, Parsippany, NJ		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
Rich's Tree Service	80902	Tree removal and Pruning
TCPN (The Cooperative Purchasing Network), Houston, TX		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
GSA.GOV (United States General Services Administration), Washington, DC		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
PEPPM Technology Bidding & Purchasing Program, Milton, PA		Technology Equipment & Associated Software/Licenses
US Communities, Gaithersburg, MD		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial

		Supplies/Equipment
Hunterdon County Educational Services Commission, Lebanon, NJ		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
Union County Educational Services Commission		Non-Public Services
The Interlocal Purchasing System (TIPS)		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
National Cooperative Purchasing Alliance		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
Keystone Purchasing Network		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment
Somerset County Cooperative Pricing System		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Grounds Services and Supplies

Union County Cooperative Pricing System		Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies
Ben Shaffer Recreation		Playground Equipment

Further, Be it Resolved, that the QPA for the district be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

B25. Motion to **approve the adoption of the existing Contracts and Agreements** to which the Cedar Grove Board of Education is a party.

B26. Motion to **reaffirm the Cedar Grove School District’s participation in the Educational Data Service, Inc. Cooperative Pricing System (Ed-Data)**, for the purchasing of supplies, goods and services for the remainder of the 2020-2021 school year from its authorized vendors.

B27. Motion to **authorize the Business Administrator/Board Secretary to release warrants** for payment of the District’s bills and payroll as needed in between scheduled Board meetings and have those claims ratified at the next regular Board Meeting.

B28. Motion that the **Business Administrator/Board Secretary, or his designee, be designated as the Board’s agents to request state and federal funds** under the existing State and Federal Laws from January 7, 2021 to the next Board’s Reorganization meeting.

B29. Motion to **approve that the Cedar Grove Board of Education, in compliance with N.J.A.C. 6:3-6.3(a) 2, acknowledges the following language on student records in Policy 8330:**

“Mandated public records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with NJAC 6A:32-7.3. Permitted pupil records are records authorized by the Board to be collected in order to promote the education welfare of the pupil. The Board shall authorize the permitted records to be collected by adopting at a regular public Board meeting a resolution listing such permitted records or Regulation 8330, which will list such permitted records.”

B30. Motion that the **Cedar Grove Board of Education hereby adopts the following “Code of Ethics” as established by the New Jersey School Boards Association.**

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BE IT FURTHER RESOLVED, that the Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

A motion was made by Mrs. Mega and seconded by Mrs. DiChiara and unanimously carried to approve items B31 through B35.

B31. Motion for approval of professional appointments:

WHEREAS, there exists a need for board counsel services, auditing services, school physician services, architectural services, financial services, environmental services and indoor air quality/asbestos services and;

WHEREAS, such board counsel services, auditing services, school physician services architectural services, financial services, environmental services and indoor air quality/asbestos services can be provided only by specialized firms and individuals, and the below firms are so recognized as such a firm or individual and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED: That the Cedar Grove Board of Education hereby approves the following:

1. The professional appointments of the below firms/individuals are retained for the term commencing January 7, 2021 to and including the date of the next Board Reorganization meeting:

School Physician(s)	Vanguard Medical Group 271 Grove Ave. Verona, NJ 07044
Auditing Firm	Lerch, Vinci & Higgins 17-17 State Highway #208N Fairlawn, NJ 07410
Architect-of-Record	Dan Dressel 19 Edstan Drive Moonachie, NJ 07074
Bond Counsel	Rogut McCarthy, LLC 37 Alden St. Cranford, NJ 07016
Board Attorney	Sciarrillo, Cornell, Merlino, McKeever & Osburne 238 St. Paul St. Westfield, NJ 07090
Financial Advisor	Phoenix Advisors, LLC 4 West Park St. Bordentown, NJ 08505
Environmental	NAETI

181 Route 46
Mine Hill, NJ 07803

Indoor Air Quality/
Asbestos

AHERA Consultants
PO Box 385
Oceanville, NJ 08231

2. The contracts are awarded without competitive bidding as “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.

B32. Motion to approve the following Extraordinary Unspecifiable Services:

WHEREAS, there exists a need for brokerage services in connection with insurance benefits and insurance risk advisement for the 2021 Year, and

WHEREAS, it has been determined that such Brokerage services are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of insurance benefits and insurance risk advisement and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE, BE IT RESOLVED, that the Cedar Grove Board of Education approves the following:

1. The brokerage services of IMAC Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance benefits.
2. The brokerage services of C. Walter Searle Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance risk advisement.
3. Both contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) and N.J.S.A. 40A: 11-5(1)(a)(ii) and 40A: 11-5(1)(m) because it is for services that cannot be reasonably described and bid.
4. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

B33. Motion to appoint the following service providers for the remainder of the 2020-2021 School Year:

- **Vanguard Medical** (student physicals/physician of record)
- **Prompton Food Service** (food service provider)
- **Northwest Evaluation Association** (MAP testing)
- **Dr. Elliot Grossman** (psychological evaluations)
- **Dial Pest Control** (pest expert)

- **Pitney Bowes Global Financial** (postage meter contract)
- **NAETI (National Asbestos & Environmental Testing Institute)**
- **AHERA Consultants** (asbestos oversight)
- **AM Consultants** (fixed asset consultant)
- **New Jersey Wild Geese Control Inc.**
- **BAI Associates** (COBRA administration)
- **Strauss Esmay Associates, LLP** - (School Policy and Regulations)
- **Education Data Services, Inc. Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **Educational Services Commission of NJ Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **The Cooperative Purchasing Network** - purchasing cooperative for goods, services, and supplies
- **US Communities** - purchasing cooperative for goods, services, and supplies
- **The Interlocal Purchasing System** - purchasing cooperative for goods, services, and supplies
- **National Cooperative Purchasing Alliance** - purchasing cooperative for goods, services, and supplies
- **Keystone Purchasing Network** - purchasing cooperative for goods, services, and supplies
- **Somerset County Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **Union County Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **New Jersey State Contract Process** – Western States Contracting Alliance (WSCA) and the National Association of State Procurement Officials (NASPO)
- **Rogut McCarthy, L.L.C., Board’s Bond Counsel**
- **Bollinger Insurance** (school time compulsory student accident coverage)
- **Daniel Dressel, Architect**
- **Delta Dental of New Jersey, Inc.**
- **Horizon Blue Cross Blue Shield** (for Medical & Prescription Drug Management Services)
- **Stronge & Associates** (Teacher/Administrator Evaluation and Assessment Provider)
- **Genesis Educational Services** (student software support-annual agreement)
- **Hunterdon County Educational Services Commission (HCEC)** – purchasing cooperative for goods, services, and supplies
- **Sciarrillo, Cornell, Merlino, McKeever, & Osborne** – Board Attorney
- **C. Walter Searle Insurance Agency** – Risk Management Consultant & Broker of Record
- **IMAC Insurance Agency** – Medical, Prescription & Dental Broker of Record
- **Lerch, Vinci & Higgins LLC** – District Auditor
- **C J Vanderbeck and Sons** – plumbing
- **Degler Whiting LLC** – contractor
- **Melick-Tully and Associates** – Environmental Services

- **HandiLift** – lift maintenance
- **K-12USA** – web service
- **Computer Solutions Inc.** – accounting/human resources software
- **Phoenix Advisors** – continuing disclosure agent/municipal advisor
- **Honeywell** – building automation control system services
- **Haig Service Corp** – fire alarm/panic button monitoring
- **Epic Health Services** – nursing services
- **Shift Transition Services** – job coaching
- **Occupational Therapy Consultants** – OT, PT and speech services
- **Good Talking People** – social skills training
- **Next Step Pediatric Therapy** – PT services
- **Speech & Hearing Associates** – evaluations
- **Intensive Therapeutics** – OT and speech services
- **Coordinated Treatment Solutions** – counseling
- **Dr. Bryan Fennelly** – psychiatric evaluations
- **Montclair State University** – clinical, consultation and evaluation services
- **Knotted Thread** – hearing services
- **Assistive Tek** – assistive technology evaluations
- **Dr. Carl W. Ziesing** - clinical neuropsychology
- **Dr. Keith Golin** – clinical neuropsychology
- **Greg Parker** – ABA therapist
- **JVS** – transition services
- **United Business Systems** – photocopy machines
- **Frontline Education** – IEP Direct, 504 management, Stronge Model, RTI Direct
- **Tempo Music Therapy Services** – music therapy
- **Faith Therapy** – OT services
- **E-rate Consultants**
- **The Music Moment** – music therapy
- **Good Talking People** – social skills
- **Therapeutic Options** – social skills
- **North Jersey Behavioral Health** – aba services
- **Lightpath** – phones services NE & SE, increase in internet speed
- **Rebecca Foti** – Interventionist
- **Platt Psychiatric Associates** – Evaluations
- **Caldwell Therapy Pediatric Center** – Physical and Occupational Therapies
- **North Jersey Outreach, KDDS TOO** – ABA and Speech services
- **Social Work RPN** – Social worker
- **Steinke Psychological Services** – Psychological services
- **Therapy Source** – Speech services

B34. Motion to **appoint the Superintendent as Acting Board Secretary** for emergency purposes.

B35. Motion to **approve the Standard Operating Procedures and Internal Controls Manual.**

COMMITTEE REPORTS - No committee reports

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

A motion was made by Mrs. DiChiara and seconded by Mr. Schoner and unanimously carried to approve items B36 through B39.

B36. Motion to **approve the Public and Executive minutes** of December 15, 2020

B37. Motion to **approve the Treasurer's Report** for the month of November 2020

B38. Motion to **approve the Board Secretary Report** for the month of November 2020

B39. Motion to **approve the Board Secretary's certification to the Cedar Grove Board of Education, pursuant to NJAC 6A:23-2.11(c)3, that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further pursuant to NJAC 6A:23-2.11(c)4, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).**

A motion was made by Mr. Schoner and seconded by Mr. Splendoria and unanimously carried to approve items B40 through B41.

B40. **RESOLVED that in accordance with the CGEA Agreement, the following employees shall be paid for unused sick days:**

Employee #0357:	\$7,810.00
Employee #0317:	\$19,320.00
Employee #0206:	\$2,117.50
Employee #0253:	\$13,510.00
Employee #1345:	\$7,945.00
Employee #0428:	\$819.00 (2 nd Payment)
Employee #0926:	\$2,000.00 (2 nd Payment)

B41. Motion to **approve the following parent transportation contract for the 2020-2021 school year** (September 2020 – June 2021): ID No. 9584774801 \$25.00 per diem, 191 day maximum).

A motion was made by Mr. Splendoria and seconded by Mrs. Mega and unanimously carried to approve items S1 through S9.

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

S1. Second Reading

A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation Involving SID# 20240760704 from 11/25/2020 for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/ School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

a. HIB/Conflict

S2. Motion to **approve Brian Meisner, CGHS yearbook advisor** for the 2020-2021 school year at a stipend of \$4,264.

S3. Motion to **accept the resignation of Ryan Pagano, Buildings and Grounds Maintenance Personnel** effective January 15, 2021, last day of work.

S4. Motion to **approve Caldwell University student, Jennifer Montejo, to complete her 75 hours for this semester under the mentoring of Ms. Jessen, Cedar Grove High School Music Teacher.**

S5. Motion to **approve Daniel Cirasa, District Residency Officer,** as of January 7, 2021 through June 30, 2021, at a rate of \$25/hour.

S6. Motion to **approve the following advisors for SAT Prep** to be offered to all 11th graders beginning Tuesday, January 19, 2021 and ending March 12, 2021. Classes will meet from 7:10am – 8:00am (zero period), and/or from 3:00pm – 3:50pm, at the rate of extra period stipend, \$6300, prorated:

- Megan Amador; English (4x per week)
- Michele Rack; Math (2x per week)
- Joan Oehm; Math (2x week)

S7. Motion to **approve the following leaves of absence:**

<i>Name</i>	<i>Reason</i>	<i>Position / Location</i>	<i>Number of Employee Sick Days used for Leave</i>	<i>FMLA Start Date</i>	<i>NJ(FLA) Start Date</i>	<i>Return Date</i>	<i>Modifications / Updates</i>
J. Barilari	Mat'y	MMS/Phys Ed	5/12-6/10/21 (20) 6/11-16 Personal Day (4)	6/17-6/23/21 (5)	9/1-11/30/21 (60)	12/1/21	New Request
N. Ichinco	Mat'y	MMS/Math	5/10-6/23/21 (31)	n/a	9/1-11/23/21 (60)	11/24/21	New Request
K. Ciprian	Mat'y	SE/Speech	3/3-5 (Personal) 3/8 -26 (15)	3/29-5/14 (30)	5/17-6/23 (60) 9/2-10/15 (60)	10/18/21	New Request

S8. Motion to **approve the following students for classroom observation:**

<u>Student Name</u>	<u>College/University</u>	<u>School/Subject</u>	<u>Dates/Hours</u>
Nicole DeJoseph	Felician College	Grade 1 @ SE Mrs. Tower	January 11 - \$May 5, 2021

S9. Motion to **approve Lauren Dorey, district substitute teacher** for the 2020/21 school year, at a rate of \$90/diem.

The meeting was opened to the public for comment on items on or off the agenda and no one from the public wished to be heard.

Mr. Grosso reported that the district is still on track to resume the hybrid learning on Monday, January 11, 2021 with Cohort B and encouraged everyone to follow the CDC guidelines and social distance and wear masks.

Announcement of future meetings:

January 19, 2021 CGHS Auditorium, 6:30 pm Executive Session; 7:30 pm Regular Meeting
 February 9, 2021 CGHS Auditorium, 6:30 pm Executive Session; 7:30 pm Regular Meeting

Board Members congratulated Mrs. Dye on being re-elected.

Motion by Mrs. DiChiara and seconded by Mrs. Mega and unanimously carried to adjourn the Regular Meeting of the Cedar Grove Board of Education at 8:10 pm.

Roll Call:

- ✓ Mrs. DiChiara
- ✓ Mrs. Mega
- ✓ Mr. Splendoria
- ✓ Mr. Schoner
- ✓ Mrs. Dye

Mr. Anthony Grosso, Superintendent of Schools and Mr. Michael DeVita, Business Administrator were also present.

Respectfully submitted,

Michael DeVita
Board Secretary