

CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

January 3, 2023

Cedar Grove High School Auditorium

Public Session

7:30 PM

Call to order by the Board Secretary

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the *Verona-Cedar Grove Times* and *Star Ledger* newspapers, filed with the Township Clerk, and posted on the District's web site.

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

On Tuesday, November 8, 2022 the Annual School Election for the Cedar Grove School District was held between the hours of 6:00 am and 8:00 p.m. and as much longer as was necessary to permit all of the legal voters then present at the polling places to vote.

Voting was conducted for the election of two members to the Board of Education for a period of three years.

The votes were certified by the Office of the Clerk of Essex County and the results of the election were as follows:

Candidates for 3-year terms

Michael A. Palamara - 1,192

Cienne S. Keegan - 2,835

David M. Grande - 2,362

Romany Bekhit - 1,095

The candidates elected for the three-year term were: Cienne S. Keegan and David M. Grande.

OATH OF OFFICE

ROLL CALL

ORGANIZATION ACTION ITEMS

- B1. Motion to appoint the **Board Secretary as the Temporary Chairperson** to conduct the election of Board President.

NOMINATIONS FOR BOARD PRESIDENT

- B2. Election for the office of **Board President**.

Motion to elect _____ as President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.

THE NEWLY ELECTED PRESIDENT NOW PRESIDES AT THE MEETING

NOMINATIONS FOR BOARD VICE PRESIDENT

- B3. Election for the office of **Board Vice President**.

Motion to elect _____ as Vice President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.

- B4. Motion to **approve, to the extent consistent with State Law, Policies and By-Laws**, that the Board will be guided by *Robert's Rules of Order*.

- B5. Motion to **adopt and be governed in all actions to come before the Board by the written Board Policies, Regulations, and Job Descriptions** previously duly adopted and currently in use.

- B6. Motion to **approve the following Board meeting dates** for the remainder of the 2022/2023 school year and for the time period July 2023 through January 2024. The Board will meet to discuss or act upon public business at 7:30 pm in the below listed locations, unless otherwise noted. In addition, such other meetings as the Board of Education business may require, shall be scheduled and held, but pursuant to and with such additional notice as is required by law. An executive session will precede the regular meeting at 6:30 pm to discuss personnel matters, negotiations, and/or ongoing litigation:

| <u>Date</u> | <u>Location</u> |
|--------------------|--------------------------------------|
| January 24, 2023 | North End School, Media Center |
| February 28, 2023 | South End School, Media Center |
| March 14, 2023 | Memorial Middle School, Media Center |
| April 25, 2023 | Cedar Grove High School, Auditorium |
| May 23, 2023 | North End School, Media Center |
| June 20, 2023 | South End School, Media Center |
| July 25, 2023 | Memorial Middle School, Media Center |
| August 29, 2023 | Cedar Grove High School, Auditorium |
| September 26, 2023 | North End School, Media Center |
| October 30, 2023 | South End School, Media Center |
| November 21, 2023 | Memorial Middle School, Media Center |
| December 19, 2023 | Cedar Grove High School, Auditorium |
| January 2, 2024 | North End School, Media Center |

B7. Motion to approve the tuition rate for students entering the Integrated Preschool Program for the 2023/2024 school year at \$6,825.

Payment options are as follows:

- Deposit of \$500 due upon acceptance
- Option 1 – One installment of \$6,275 (A discount of \$50 will be offered)
- Option 2 – Two installments of \$3,162.50
- Option 3 – Three installments of \$2,108.33
- Option 4 – Four installments of \$1,581.25
- Option 5 – Five installments of \$1,265
- Option 6 – Six installments of \$1,054.17
- Option 7 – Seven installments of \$903.57

B8. Motion to acknowledge receipt of the Code of Ethics material forwarded to the District by NJ School Boards Association; and **BE IT FURTHER RESOLVED**, to adopt the Code of Ethics as per N.J.S.A. 18A:12-21 et seq. The Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

- B9. Motion to **approve The Verona Cedar Grove Times and/or The Star-Ledger and/or TAPinto** as official newspapers in which to advertise Board notices.
- B10. Motion to **approve the following Reorganization Appointments and Designations** from January 4, 2023 through the next Board Reorganization Meeting:

| | |
|--|--|
| Board Secretary | Mr. Michael DeVita |
| Treasurer of School Moneys | Mrs. Lubna Muneer |
| Attendance Officer | Mr. Dustin Bayer, CGHS |
| | Mr. Nick DeCorte, MMS |
| | Mrs. Lynn DiMatteo, SE |
| | Ms. Traci Dyer, NE |
| Public Agency Compliance Officer | Mr. Michael DeVita |
| Purchasing Agent Compliance Officer | Mr. Michael DeVita |
| Qualified Purchasing Agent | Mr. Michael DeVita |
| Affirmative Action Officers | Mr. Bart Pierson |
| | Mrs. Janine Barboza |
| | Ms. Susan Wright |
| Abused, Neglected, Missing and Homeless Children Liaison | |
| HIB District Coordinator | Mrs. Bobbie Bolandi |
| Substance Awareness Coordinator | Mrs. Bobbie Bolandi |
| Title IX Coordinators | Mrs. Janine Barboza and Mr. Bart Pierson |
| | |
| Section 504 CGHS Coordinator | Mr. Michael Valenzano |
| Section 504 Mem. Middle School Coord. | Mr. Derrick Chell |
| Section 504 South End School Coordinator | Mrs. Lynn DiMatteo |
| Section 504 North End School Coordinator | Mrs. Jody Inglis |
| ADA Coordinator | Ms. Susan Wright |
| A.H.E.R.A. Designee | Mr. John Bannon |
| Right to Know Officer | Mr. John Bannon |
| Chemical Hygiene Officer | Mr. John Bannon |
| Safety & Health Designee | Mr. John Bannon |
| Indoor Air Quality/PEOSH Designee | Mr. John Bannon |
| Integrated Pest Mgmt. Designee | Mr. John Bannon |
| School Safety Specialist | Mr. Robert Tobey |
| Home Instruction Liaison | Ms. Susan Wright |

- B11. Motion to **appoint Mr. Michael DeVita as the District Qualified Purchasing Agent** according to the rules and regulations of P.L. 1999 and to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Cedar Grove Board of Education. **FURTHER RESOLVED: that the District Qualified Purchasing Agent has the authorization to award contracts up to the bid threshold of \$44,000 and set the quote threshold at 15% of the bid threshold amount, as per 18A:18A-3.**

B12. Motion to **approve Investors Savings Bank (name will be changed to Citizens Bank, on or about February 2023) as the designated and approved depository of school district funds** from January 4, 2023 to the next Board Reorganization Meeting.

B13. Motion to **require that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title:**

| | |
|---|---|
| Cedar Grove BOE Unemployment Trust Account | Treasurer/Board Secretary/President (any 2) |
| Cedar Grove BOE Operating Account | President/Board Secretary/Treasurer (any 2) |
| Cedar Grove Payroll Account | President/Board Secretary/Treasurer (any 2) |
| Cedar Grove Cafeteria Account | President/Board Secretary/Treasurer (1) |
| Cedar Grove Payroll Agency (Deductions) Account | President/Board Secretary/Treasurer (any 2) |
| Lease Trust-LRP | Board Secretary/President/Treasurer CGHS Student Activities Board Secretary/Building Principal/Athletic Director (any 2) |
| MMS Student Activities | Board Secretary/Building Principal/School Secretary (any 2) |
| North End Student Activities | Board Secretary/Building Principal/School Secretary (any 2) |
| South End Student Activities | Board Secretary/Building Principal/School Secretary (any 2) |
| Cedar Grove Flexible Spending Account | Board Secretary/Treasurer/President (any 2) |
| Cedar Grove Debt Service Account | Board Secretary/Treasurer/President (any 2) |
| Cedar Grove Capital Projects Account | Board Secretary/Treasurer/President (any 2) |
| Cedar Grove Capital Reserve Account | Board Secretary/Treasurer/President (any 2) |
| | Cedar Grove High School Athletic Account Board Secretary/Principal/Ath. Dir. (any 2) |
| | Scholarship Fund Board Secretary |
| | Miele Scholarship Fund Board Secretary |
| | D. Revesz Memorial Scholarship Fund Board Secretary |
| | Michael Kapura Scholarship Fund Board Secretary |
| | David Murray Memorial Scholarship Fund Board Secretary |
| | Laura Moscato Scholarship Fund Board Secretary |
| Laura Patuelli Scholarship Fund | Board Secretary |
| Garden Center Scholarship Fund | Board Secretary |

- B14. Motion to **approve the use of facsimile and signature stamps for the President, Board Secretary and Treasurer of School Monies on all warrants.**
- B15. Motion to **authorize the Business Administrator/Board Secretary to make intra-bank electronic fund transfers** to Board of Education accounts.
- B16. Motion to **authorize the Business Administrator/Board Secretary to make investment decisions** in accordance with N.J.S.A. 18A:20-37-39, when in the best interest of the Board of Education.
- B17. Motion to **authorize the Business Administrator/Board Secretary to affix the Board of Education seal** to any appropriate document.
- B18. Motion to **approve the establishment of a Petty Cash Fund** and appoint the custodian of the fund, pursuant to N.J.A.C. 6A:23-2.9, N.J.S.A. 18A-19-13 as follows:

| | <u>Amount of Fund</u> | <u>Maximum Single Expenditure</u> |
|--------------------------------|-----------------------|-----------------------------------|
| <u>High School</u> | | |
| Mr. Dustin Bayer | \$200.00 | \$50.00 |
| <u>Middle School</u> | | |
| Mr. Nick DeCorte | \$25.00 | \$25.00 |
| <u>South End School</u> | | |
| Mrs. Lynn DiMatteo | \$25.00 | \$25.00 |
| <u>North End School</u> | | |
| Mrs. Jody Inglis | \$25.00 | \$25.00 |
| <u>Superintendent's Office</u> | | |
| Ms. Theresa Lombardi | \$200.00 | \$50.00 |

- B19. Motion to **adopt the uniform minimum chart of accounts** distributed by the State and utilized by the District, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to **authorize the Superintendent of Schools to make any necessary transfers** below the level of the NJDOE Chart of Accounts, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
- B20. Motion to **appoint the Business Administrator/Board Secretary as the Custodian of Government Records** for the period January 4, 2023 through the next Board Reorganization meeting, as required by N.J.S.A. 47:1A-1, et. seq., the New Jersey Open Publics Law, and establish a photocopy fee of five cents (\$.05) for printed matter of letter size page or smaller and seven cents (\$.07) for printed matter of legal size or larger for official public documents.

- B21. Motion to **authorize the Business Administrator/Board Secretary to solicit bids** when required.
- B22. Motion to **authorize the Business Administrator/Board Secretary to participate in the New Jersey State Contract Process**; and BE IT FURTHER RESOLVED, to authorize the Business Administrator/Board Secretary to utilize State Contracts for purchases when feasible.
- B23. Motion to **approve continued participation at various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost to the Cedar Grove School District to include:**

| <i>Company</i> | <i>Contract #</i> | <i>Description of Goods/Services</i> |
|--|-------------------|---|
| Dell | 89850,89967,88796 | Computers & Associated Software/Licenses |
| CDW Government | 89849 | Software License & Related Service |
| Storr Tractor Company | 43038 | Grounds Equipment |
| Grainger | M0002 | Industrial Supplies/Equipment |
| Cliffside Body Corp | 40822,89250,88268 | Vehicle Repair Services |
| Staples | 77249(A74337) | Supplies |
| School Specialty | T0114/A80986 | Supplies |
| Meru | | Technology Equipment & Associated Software/Licenses |
| United Business Systems | M0053 13-R 22832 | Cannon Copiers |
| Educational Services Commission of New Jersey Cooperative Pricing System, Parsippany, NJ | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment |
| Rich's Tree Service | 80902 | Tree removal and Pruning |

| | | |
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| <p>TCPN (The Cooperative Purchasing Network), Houston, TX</p> | | <p>Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p> |
| <p>GSA.GOV (United States General Services Administration), Washington, DC</p> | | <p>Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p> |
| <p>PEPPM Technology Bidding & Purchasing Program, Milton, PA</p> | | <p>Technology Equipment & Associated Software/Licenses</p> |
| <p>US Communities, Gaithersburg, MD</p> | | <p>Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p> |
| <p>Hunterdon County Educational Services Commission, Lebanon, NJ</p> | | <p>Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p> |
| <p>Union County Educational Services Commission</p> | | <p>Non-Public Services</p> |
| <p>The Interlocal Purchasing System (TIPS)</p> | | <p>Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</p> |

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| National Cooperative Purchasing Alliance | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment |
| Keystone Purchasing Network | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment |
| Somerset County Cooperative Pricing System | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Grounds Services and Supplies |
| Union County Cooperative Pricing System | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies |
| Ben Shaffer Recreation | | Playground Equipment |
| Sourcewell Cooperative Contract | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies, Vehicles |
| BuyBoard Purchasing Cooperative | | Technology Equipment & Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies |

Further, Be it Resolved, that the QPA for the district be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

- B24. Motion to **approve the adoption of the existing Contracts and Agreements** to which the Cedar Grove Board of Education is a party.
- B25. Motion to **reaffirm the Cedar Grove School District's participation in the Educational Data Service, Inc. Cooperative Pricing System (Ed-Data)**, for the purchasing of supplies, goods and services for the remainder of the 2022/2032 school year from its authorized vendors.
- B26. Motion to **authorize the Business Administrator/Board Secretary to release warrants** for payment of the District's bills and payroll as needed in between scheduled Board meetings and have those claims ratified at the next regular Board Meeting.
- B27. Motion that the **Business Administrator/Board Secretary, or his designee, be designated as the Board's agents to request state and federal funds** under the existing State and Federal Laws from January 4, 2023 to the next Board's Reorganization meeting.
- B28. Motion to **approve that the Cedar Grove Board of Education, in compliance with N.J.A.C. 6:3-6.3(a) 2, acknowledges the following language on student records in Policy 8330:**
"Mandated public records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with NJAC 6A:32-7.3. Permitted pupil records are records authorized by the Board to be collected in order to promote the education welfare of the pupil. The Board shall authorize the permitted records to be collected by adopting at a regular public Board meeting a resolution listing such permitted records or Regulation 8330, which will list such permitted records."
- B29. Motion that the **Cedar Grove Board of Education hereby adopts the following "Code of Ethics" as established by the New Jersey School Boards Association.**

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BE IT FURTHER RESOLVED, that the Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

B30. Motion for **approval of professional appointments:**

WHEREAS, there exists a need for auditing services, school physician services, architectural services, financial services, environmental services and indoor air quality/asbestos services and;

WHEREAS, such auditing services, school physician services architectural services, financial services, environmental services and indoor air quality/asbestos services can be provided only by specialized firms and individuals, and the below firms are so recognized as such a firm or individual and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED: That the Cedar Grove Board of Education hereby approves the following:

1. The professional appointments of the below firms/individuals are retained for the term commencing January 4, 2023 to and including the date of the next Board Reorganization meeting:

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| School Physician(s) | Vanguard Medical Group 271 Grove Ave. Verona, NJ 07044 \$18,500 fee |
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| Auditing Firm | Lerch, Vinci & Higgins 17-17 State Highway #208N Fairlawn, NJ 07410 |
|---------------|---|

CAFR fee \$25,400, GASB 34 fee \$7,000, GASB 44 fee \$2,300, Aud-Sum fee \$875, GASB 68 fee \$2,400, GASB 75 fee \$2,075, Secondary Market Disclosure documents fee \$500, Partner \$150-\$175 per hour, Manager \$125-\$140 per hour, Senior Accounts/Supervisor \$90-\$115 per hour, Staff Accountant \$75-\$85 per hour, Other Personnel \$45 per hour.

| | |
|---------------------|---|
| Architect-of-Record | Dan Dressel 19 Edstan Drive Moonachie, NJ 07074 \$140 per hour |
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| Board Attorney | Weiner Law Group, LLP 629 Parsippany Road Parsippany, NJ 07054 \$160 per hour |
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| Bond Counsel | Rogut McCarthy, LLC 37 Alden St. Cranford, NJ 07016 \$160 per hour |
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| Special Counsel | Aloia Law Firm, LLC 2 Broad Street, Suite 510 Bloomfield, NJ 07003 \$175 per hour |
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Special Counsel Crusier, Mitchell, Novitz, Gaston & Zimet, LLP
275 Scientific Drive
Norcross, GA 30092
\$170 per hour

Financial Advisor Phoenix Advisors, LLC
4 West Park St.
Bordentown, NJ 08505

\$1,100 to provide Continuing Disclosure Agent Services. Phoenix Advisors will offer services related to Debt Issuance and pre-referendum analysis with a \$200 initial setup fee for new bonds for disclosure purposes and a fee of \$250 for each event to be recorded on EMMA.

Environmental Rullo & Juillet Associates
878 A-1 Pompton Ave.
Cedar Grove, NJ 07009

Inventory each facility for hazardous products - \$2,950
Collect Safety Data Sheets of all products - \$950
Create central files of safety data sheets for each building - \$300
Write Hazardous Communication Plans for each location - \$400
File all hazardous products with the Dept of Health - \$900
Provide access to district's Safety Data Sheets - \$300
Write Chemical Hygiene Plans - \$1,400
Provide PEOSH Hazard Communications/RTK Training - \$700
Provide Bloodborne Pathogen Training - \$600
Review Bloodborne Pathogen Plans - \$200
Lockout/Tagout Plans - \$1,375
Confined Space Plan - \$750
Consultant the district on environmental issues - \$75/hour

Indoor Air Quality/
Asbestos AHERA Consultants
PO Box 385
Oceanville, NJ 08231

Annual Indoor Air Quality Screening that includes asbestos and mold air testing at a cost of \$6,000; Indoor Air Quality update at a cost of \$1,050; Designated Persons Services at a cost of \$3,380 and the annual 2-Hour Asbestos Awareness Training Seminar (maximum 25 people) is \$400/session. The following additional services will be billed at the Ed-Data rate: Asbestos Inspector - \$60/hr; IAQ Inspector - \$70/hr; Q-Track IAQ Meter - \$300; Borescope - \$300; Mold Air-o-cell, Agar, Tape, Swab - \$90 per sample; Bacteria - \$90 per sample; Report of Findings - \$70 per hour; Project Management will be billed at per hour fee when necessary.

2. The contracts are awarded without competitive bidding as “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.

B31. Motion to approve the following Extraordinary Unspecifiable Services:

WHEREAS, there exists a need for brokerage services in connection with insurance benefits and insurance risk advisement for the 2023 Year, and

WHEREAS, it has been determined that such Brokerage services are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of insurance benefits and insurance risk advisement and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE, BE IT RESOLVED, that the Cedar Grove Board of Education approves the following:

1. The brokerage services of IMAC Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance benefits.
 2. The brokerage services of C. Walter Searle Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance risk advisement.
 3. Both contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) and N.J.S.A. 40A: 11-5(1)(a)(ii) and 40A: 11-5(1)(m) because it is for services that cannot be reasonably described and bid.
 4. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.
- B32. Motion to appoint the following service providers for the remainder of the 2022/2023 School Year, as previously approved:**
- **Vanguard Medical** (student physicals/physician of record) \$18,500
 - **Pomptonian Food Service** (food service provider) \$.3083 per meal fee
 - **Alliance Pest Services** (pest expert) \$3,860, \$70/hour
 - **Pitney Bowes Global Financial** (postage meter contract) \$5,207
 - **Rullo & Juillet Associates** (environmental consultant) \$10,825, \$75/hour
 - **AHERA Consultants** (asbestos oversight) \$10,830
 - **AM Consultants** (fixed asset consultant) \$985
 - **Birds, Beware! & Geese Too!** (goose control consultant) \$13,200

- **BAI Associates** (COBRA administration) \$22.25 per qualified beneficiary notice, \$6.70 per month per cobra participant, \$5.70 per new hire notice, \$3 per HIPPA notice
- **Strauss Esmay Associates, LLP** - (School Policy and Regulations) \$4,835
- **Education Data Services, Inc. Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies \$4,310
- **Educational Services Commission of NJ Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **The Cooperative Purchasing Network** - purchasing cooperative for goods, services, and supplies
- **US Communities** - purchasing cooperative for goods, services, and supplies
- **The Interlocal Purchasing System** - purchasing cooperative for goods, services, and supplies
- **National Cooperative Purchasing Alliance** - purchasing cooperative for goods, services, and supplies
- **Keystone Purchasing Network** - purchasing cooperative for goods, services, and supplies
- **Somerset County Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **Union County Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **New Jersey State Contract Process** – Western States Contracting Alliance (WSCA) and the National Association of State Procurement Officials (NASPO)
- **BuyBoard Purchasing Cooperative** - purchasing cooperative for goods, services, and supplies
- **Sourcewell Cooperative** - purchasing cooperative for goods, services, supplies and equipment
- **Weiner Law Group** - Legal counsel \$160 per hour
- **Aloia Law Firm** - Special legal counsel \$175 per hour
- **Cruser, Mitchell, Novitz, Gaston & Zimet, LLP** - Special legal counsel \$170 per hour
- **Rogut McCarthy, L.L.C.** - Bond Counsel \$160 per hour
- **Bollinger Insurance** (school time compulsory student accident coverage)
- **Daniel Dressel** - Architect of Record \$140 per hour
- **Delta Dental of New Jersey, Inc.**
- **Horizon Blue Cross Blue Shield** (for Medical & Prescription Drug Management Services)
- **Genesis Educational Services** (student software-annual agreement) \$29,869
- **Hunterdon County Educational Services Commission (HCESC)** – purchasing cooperative for goods, services, and supplies
- **C. Walter Searle Insurance Agency** – Risk Management Consultant & Broker of Record
- **IMAC Insurance Agency** – Medical, Prescription & Dental Broker of Record \$65,000
- **Lerch, Vinci & Higgins LLC** – District Auditor \$40,050
- **HandiLift** – lift maintenance \$1,049

- **K-12USA** – web service \$3,680.44
- **Computer Solutions Inc.** – accounting/human resources software \$13,800
- **Phoenix Advisors** – continuing disclosure agent/municipal advisor
- **Haig Service Corp** – fire alarm testing, inspections \$6,000, \$75 per hour
- **Good Talking People** – social skills training \$80 per hour
- **Next Step Pediatric Therapy** – PT services \$89 per hour
- **Intensive Therapeutics** – OT and speech services \$95 per hour for services and \$450 for evaluations
- **Dr. Bryan Fennelly** – psychiatric evaluations \$740 per
- **Montclair State University** – clinical, consultation and evaluation services \$110 per hour
- **Knotted Thread** – hearing services \$95 per hour
- **Assistive Tek** – assistive technology evaluations \$225 per hour, \$1,500 per evaluation
- **Dr. Carl W. Ziesing** - clinical neuropsychology evaluations \$2,500 per
- **Dr. Keith Golin** – clinical neuropsychology evaluations \$2,500 per
- **Greg Parker** – ABA therapist \$77 per hour
- **Canon Financial Services** - photocopy machine lease \$50,244
- **United Business Systems** – photocopy machine maintenance \$.006 per copy
- **Frontline Education** – IEP Direct, 504 management, Stronge Model, RTI Direct \$20,689
- **Tempo Music Therapy Services** – music therapy \$140 per hour
- **Faith Therapy** – OT services \$87.50 per hour in district, \$100 per hour at home
- **E-rate Consulting** - e-rate grant services \$5,000
- **Good Talking People** – social skills \$90 per hour
- **North Jersey Behavioral Health** – aba services \$200 per hour
- **Cablevision Lightpath, Inc** – phone and internet services \$11,180.72 per month
- **Rebecca Foti** – Intervention Services \$45,000
- **Platt Psychiatric Associates** – Evaluations \$875 per
- **North Jersey Outreach, KDDS TOO** – ABA \$80 per hour and Speech services \$125 per hour
- **Steinke Psychological Services** – Psychological services \$250 per hour, \$3,000 for psychological assessment
- **Therapy Source** – ABA services \$54.50 per hour
- **Speech & Hearing Associates** - evaluations \$300-950 per
- **Starlight Homecare Agency** - nursing services \$48 per hour
- **SMS Security Systems** - panic button monitoring \$480
- **Logic 54** - student transportation software \$5,554
- **Butler Water Corrections** - boiler water treatment \$3,500
- **SportCare** - turf maintenance \$4,400
- **Acme Fire Door Testing** - door maintenance \$900
- **Cintas Fire Protection** - fire equipment inspections \$2,500
- **Naviance** - student software \$3,782
- **7 Mindsets** - staff software \$10,000
- **LE Consulting** - PADE Program liaison \$5,000
- **Level Data** - student sync software \$1,701

- **Morris County Elevator** - elevator maintenance \$2,976
- **AME, Inc** - HVAC services \$5,200
- **Procure Therapy** - Speech services \$85 per hour
- **New Direction Solutions, LLC** - maternity leave speech services \$81,790
- **Jennifer Nieglos** - Teacher of the deaf services \$45,000
- **Lois Zimmer** - Educational evaluations \$675 per
- **Erin Mori** - Evaluation services \$300 per
- **Dr. Mae Balaban & Associates** - Evaluation services \$1,075 per
- **Lincoln Landscaping** - organic field prep \$25,765
- **Brightly Software** - work order system \$6,809
- **NJ Fire Equipment** - ansul system service \$1,164
- **Metro Fire & Safety** - fire alarm monitoring \$3,960
- **LinkIt!** - student data reporting \$39,245
- **Payschools** - licensing and software \$6,975
- **Saint Claire's Behavioral Health** - behavioral evaluations \$250 per
- **Mathusek, Inc** - gym floor refinish \$6,348
- **Dr. Andre Francois** - bilingual evaluations \$1,000 per
- **Brain Health Neuropsychology** - neuropsychological evaluations \$4,500 per
- **ABA Group Practice Plus** - aba therapy \$100 per hour, bcba therapy \$150 per hour
- **Creative Speech Solutions** - speech services \$93 per hour, \$400 per evaluation
- **St. Joseph's Hospital** - neurodevelopmental evaluations \$450 per
- **D.C. Fagan Psychological Services** - psychological evaluation services \$500-\$4,500 per, \$200-\$400 per hour
- **Para Plus Translation Services** - testing translation services \$94-\$131 per hour

B33. Motion to **appoint the Superintendent as Acting Board Secretary** for emergency purposes.

B34. Motion to **approve the Standard Operating Procedures and Internal Controls Manual.**

B35. Motion to **authorize submission of required documentation for new boilers, water heater and associated equipment at Cedar Grove High School** including project application forms and preliminary/schematic drawings to the New Jersey Department of Education for project application completeness review and approval. The District will not be seeking state funding for the project and will be considered as an "Other Capital Project."

FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS

S1. Motion to **approve Robert Tobey, for the stipend of the Supervisor of Armed Security Guards** in the amount of \$10,000, prorated, beginning January 2, 2023 through June 30, 2023.

S2. Motion to **authorize attendance** at the following event/s:

| Program | Date | Employee(s) | Board Member(s) | Cost |
|----------------------------------|--|------------------------|-----------------|------|
| School Safety Specialist Academy | January 10, 17, 24, 31, 2023 (each day 8:30am to 4pm) | Robert Tobey | 0 | \$0 |
| Kean College DECA AWARD Ceremony | 1/17/2023 (pm) *notified by Kean on 12/20/22 | G. Bowie S. Goodman | 0 | \$0 |

S3. Motion to **approve the following high school teachers for SAT Prep classes** at a rate of \$6,300 prorated starting on January 17 to March 9, 2023.

Joan Oehm and Meagan Amador

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:

January 24, 2023 North End Media Center, 6:30 pm Exec. Session; 7:30 pm Regular Meeting
 February 28, 2023 South End Media Center, 6:30 pm Exec. Session; 7:30 pm Regular Meeting