CEDAR GROVE BOARD OF EDUCATION
Cedar Grove, New Jersey
AGENDA

January 4, 2022
Cedar Grove High School Auditorium       Public Session       7:30 PM

Call to order by the Board Secretary

Pledge of Allegiance

Announcement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meeting of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Cedar Grove Board of Education has caused notice of this meeting to be advertised, by having the date, time, and place thereof posted on bulletin boards in the District, published and/or transmitted to the Verona-Cedar Grove Times and Star Ledger newspapers, filed with the Township Clerk, and posted on the District’s web site.

FROM THE OFFICE OF THE BUSINESS ADMINISTRATOR and BOARD SECRETARY

On Tuesday, November 2, 2021 the Annual School Election for the Cedar Grove School District was held between the hours of 6:00 am and 8:00 p.m. and as much longer as was necessary to permit all of the legal voters then present at the polling places to vote.

Voting was conducted for the election of two members to the Board of Education for a period of three years.

The votes were certified by the Office of the Clerk of Essex County and the results of the election were as follows:

Candidates for 3-year terms
Nicole DiChiara - 1,749
Haley K. Grieco - 1,584
Dawn Daura - 2,751
Louis Marzullo - 2,961

The candidates elected for the three-year term were: Louis Marzullo and Dawn Daura

OATH OF OFFICE

ROLL CALL
ORGANIZATION ACTION ITEMS

B1. Motion to appoint the Board Secretary as the Temporary Chairperson to conduct the election of Board President.

NOMINATIONS FOR BOARD PRESIDENT

B2. Election for the office of Board President.

Motion to elect ____________ as President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.

THE NEWLY ELECTED PRESIDENT NOW PRESIDES AT THE MEETING

NOMINATIONS FOR BOARD VICE PRESIDENT

B3. Election for the office of Board Vice President.

Motion to elect ____________ as Vice President of the Board of Education, effective immediately, until the next reorganization meeting as prescribed by law.

B4. Motion to approve, to the extent consistent with State Law, Policies and By-Laws, that the Board will be guided by Robert’s Rules of Order.

B5. Motion to adopt and be governed in all actions to come before the Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and currently in use.

B6. Motion to approve the following Board meeting dates for the remainder of the 2021-2022 school year and for the time period July 2022 through January 2023. The Board will meet to discuss or act upon public business at 7:30 pm in the Auditorium of Cedar Grove High School, unless otherwise noted. In addition, such other meetings as the Board of Education business may require, shall be scheduled and held, but pursuant to and with such additional notice as is required by law. An executive session will precede the regular meeting at 6:30 pm to discuss personnel matters, negotiations, and/or ongoing litigation:
January 18, 2022
February 15, 2022
March 15, 2022
April 26, 2022 (Public Hearing)
May 17, 2022
June 15, 2022
July 19, 2022
August 23, 2022
September 20, 2022
October 18, 2022
November 16, 2022
December 13, 2022
January 3, 2023 (Reorganization Meeting)

B7. Motion to approve the tuition rate for students entering the Integrated Preschool Program for the 2022/2023 school year at $6,500.
   Payment options are as follows:
   • Deposit of $500 due upon acceptance
   • Option 1 – One installment of $5,950 (A discount of $50 will be offered)
   • Option 2 – Two installments of $3,000
   • Option 3 – Three installments of $2,000
   • Option 4 – Four installments of $1,500
   • Option 5 – Five installments of $1,200
   • Option 6 – Six installments of $1,000
   • Option 7 – Seven installments of $857.14

B8. Motion to acknowledge receipt of the Code of Ethics material forwarded to the District by NJ School Boards Association; and BE IT FURTHER RESOLVED, to adopt the Code of Ethics as per N.J.S.A. 18A:12-21 et seq. The Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

B9. Motion to approve The Verona Cedar Grove Times and/or The Star-Ledger and/or TAPinto as official newspapers in which to advertise Board notices.
B10. Motion to approve the following Reorganization Appointments and Designations from January 5, 2022 through the next Board Reorganization Meeting:

- Board Secretary: Mr. Michael DeVita
- Treasurer of School Moneys: Mr. William Homa
- Attendance Officer: Mr. Dustin Bayer, CGHS
- Ms. Traci Dyer, NE

- Public Agency Compliance Officer: Mr. Michael DeVita
- Purchasing Agent Compliance Officer: Mr. Michael DeVita
- Qualified Purchasing Agent: Mr. Michael DeVita
- Affirmative Action Officers: Mr. Bart Pierson
- Mrs. Janine Barboza
- Abused, Neglected, Missing and Homeless Children Liaison: Mr. Chris Kinney
- HIB District Coordinator: Mrs. Bobbie Bolandi
- Substance Awareness Coordinator: Mrs. Bobbie Bolandi
- Title IX Coordinators: Mrs. Janine Barboza and Mr. Bart Pierson
- Section 504 CGHS Coordinator: Mrs. Jody Inglis
- Section 504 Mem. Middle School Coord.: Mr. Derrick Chell
- Section 504 South End School Coordinator: Mrs. Lynn DiMatteo
- Section 504 North End School Coordinator: Ms. Traci Dyer
- ADA Coordinator: Mr. Chris Kinney
- A.H.E.R.A. Designee: Mr. John Bannon
- Right to Know Officer: Mr. John Bannon
- Chemical Hygiene Officer: Mr. John Bannon
- Safety & Health Designee: Mr. John Bannon
- Indoor Air Quality/PEOSH Designee: Mr. John Bannon
- Integrated Pest Mgmt. Designee: Mr. John Bannon
- School Safety Specialist: Mr. Chris Kinney

B11. Motion to appoint Mr. Michael DeVita as the District Qualified Purchasing Agent according to the rules and regulations of P.L. 1999 and to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Cedar Grove Board of Education. FURTHER RESOLVED: that the District Qualified Purchasing Agent has the authorization to award contracts up to the bid threshold of $44,000 and set the quote threshold at 15% of the bid threshold amount, as per 18A:18A-3.

B12. Motion to approve Investors Savings Bank as the designated and approved depository of school district funds from January 5, 2022 to the next Board Reorganization Meeting.


B13. Motion to **require that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title:**

<table>
<thead>
<tr>
<th>Account</th>
<th>Signatory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Grove BOE Unemployment Trust Account</td>
<td>Treasurer/Board Secretary/President (any 2)</td>
</tr>
<tr>
<td>Cedar Grove BOE Operating Account</td>
<td>President/Board Secretary/Treasurer (any 2)</td>
</tr>
<tr>
<td>Cedar Grove Payroll Account</td>
<td>President/Board Secretary/Treasurer (any 2)</td>
</tr>
<tr>
<td>Cedar Grove Cafeteria Account</td>
<td>President/Board Secretary/Treasurer (1)</td>
</tr>
<tr>
<td>Cedar Grove Payroll Agency (Deductions) Account</td>
<td>President/Board Secretary/Treasurer (any 2)</td>
</tr>
<tr>
<td>Lease Trust-LRP</td>
<td>Board Secretary/President/Treasurer</td>
</tr>
<tr>
<td>CGHS Student Activities</td>
<td>Board Secretary/Building Principal/Athletic Director (any 2)</td>
</tr>
<tr>
<td>MMS Student Activities</td>
<td>Board Secretary/Building Principal/School Secretary (any 2)</td>
</tr>
<tr>
<td>North End Student Activities</td>
<td>Board Secretary/Building Principal/School Secretary (any 2)</td>
</tr>
<tr>
<td>South End Student Activities</td>
<td>Board Secretary/Building Principal/School Secretary (any 2)</td>
</tr>
<tr>
<td>Cedar Grove Flexible Spending Account</td>
<td>Board Secretary/Treasurer/President (any 2)</td>
</tr>
<tr>
<td>Cedar Grove Debt Service Account</td>
<td>Board Secretary/Treasurer/President (any 2)</td>
</tr>
<tr>
<td>Cedar Grove Capital Projects Account</td>
<td>Board Secretary/Treasurer/President (any 2)</td>
</tr>
<tr>
<td>Cedar Grove Capital Reserve Account</td>
<td>Board Secretary/Treasurer/President (any 2)</td>
</tr>
<tr>
<td>Cedar Grove High School Athletic Account</td>
<td>Board Secretary/Principal/Ath. Dir. (any 2)</td>
</tr>
<tr>
<td>Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>Miele Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>D. Revesz Memorial Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>Michael Kapura Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>David Murray Memorial Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>Laura Moscato Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>Laura Patueli Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
<tr>
<td>Garden Center Scholarship Fund</td>
<td>Board Secretary</td>
</tr>
</tbody>
</table>

B14. Motion to **approve the use of facsimile and signature stamps for the President, Board Secretary and Treasurer of School Monies on all warrants.**

B15. Motion to **authorize the Business Administrator/Board Secretary to make intra-bank electronic fund transfers** to Board of Education accounts.

B16. Motion to **authorize the Business Administrator/Board Secretary to make investment decisions** in accordance with N.J.S.A. 18A:20-37-39, when in the best interest of the Board of Education.

B17. Motion to **authorize the Business Administrator/Board Secretary to affix the Board of Education seal** to any appropriate document.
B18. Motion to **approve the establishment of a Petty Cash Fund** and appoint the custodian of the fund, pursuant to N.J.A.C. 6A:23-2.9, N.J.S.A. 18A-19-13 as follows:

<table>
<thead>
<tr>
<th>High School</th>
<th>Amount of Fund</th>
<th>Maximum Single Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Dustin Bayer</td>
<td>$200.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Middle School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Nick DeCorte</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>South End School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. Lynn DiMatteo</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>North End School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ms. Traci Dyer</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Superintendent’s Office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ms. Theresa Lombardi</td>
<td>$200.00</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

B19. Motion to **adopt the uniform minimum chart of accounts** distributed by the State and utilized by the District, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to **authorize the Superintendent of Schools to make any necessary transfers** below the level of the NJDOE Chart of Accounts, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

B20. Motion to **appoint the Business Administrator/Board Secretary as the Custodian of Government Records** for the period January 5, 2022 through the next Board Reorganization meeting, as required by N.J.S.A. 47:1A-1, et. seq., the New Jersey Open Publics Law, and establish a photocopy fee of five cents ($.05) for printed matter of letter size page or smaller and seven cents ($.07) for printed matter of legal size or larger for official public documents.

B21. Motion to **authorize the Business Administrator/Board Secretary to solicit bids** when required.

B22. Motion to **authorize the Business Administrator/Board Secretary to participate in the New Jersey State Contract Process**; and BE IT FURTHER RESOLVED, to authorize the Business Administrator/Board Secretary to utilize State Contracts for purchases when feasible.

B23. Motion to **approve continued participation at various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost to the Cedar Grove School District to include:**
<table>
<thead>
<tr>
<th>Company</th>
<th>Contract #</th>
<th>Description of Goods/Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell</td>
<td>89850,89967,88796</td>
<td>Computers &amp; Associated Software/Licenses</td>
</tr>
<tr>
<td>CDW Government</td>
<td>89849</td>
<td>Software License &amp; Related Service</td>
</tr>
<tr>
<td>Storr Tractor Company</td>
<td>43038</td>
<td>Grounds Equipment</td>
</tr>
<tr>
<td>Grainger</td>
<td>M0002</td>
<td>Industrial Supplies/Equipment</td>
</tr>
<tr>
<td>Cliffside Body Corp</td>
<td>40822,89250,88268</td>
<td>Vehicle Repair Services</td>
</tr>
<tr>
<td>Staples</td>
<td>77249(A74337)</td>
<td>Supplies</td>
</tr>
<tr>
<td>School Specialty</td>
<td>T0114/A80986</td>
<td>Supplies</td>
</tr>
<tr>
<td>Meru</td>
<td></td>
<td>Technology Equipment &amp; Associated Software/Licenses</td>
</tr>
<tr>
<td>United Business Systems</td>
<td>M0053 13-R 22832</td>
<td>Cannon Copiers</td>
</tr>
<tr>
<td>Educational Services Commission of New Jersey</td>
<td></td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
</tr>
<tr>
<td>Commission of New Jersey Cooperative Pricing System, Parsippany, NJ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rich's Tree Service</td>
<td>80902</td>
<td>Tree removal and Pruning</td>
</tr>
<tr>
<td>TCPN (The Cooperative Purchasing Network), Houston, TX</td>
<td></td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
</tr>
<tr>
<td>GSA.GOV (United States General Services Administration), Washington, DC</td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
<td></td>
</tr>
<tr>
<td>---</td>
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<td></td>
</tr>
<tr>
<td>PEPPM Technology Bidding &amp; Purchasing Program, Milton, PA</td>
<td>Technology Equipment &amp; Associated Software/Licenses</td>
<td></td>
</tr>
<tr>
<td>US Communities, Gaithersburg, MD</td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
<td></td>
</tr>
<tr>
<td>Hunterdon County Educational Services Commission, Lebanon, NJ</td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
<td></td>
</tr>
<tr>
<td>Union County Educational Services Commission</td>
<td>Non-Public Services</td>
<td></td>
</tr>
<tr>
<td>The Interlocal Purchasing System (TIPS)</td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
<td></td>
</tr>
<tr>
<td>National Cooperative Purchasing Alliance</td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment</td>
<td></td>
</tr>
<tr>
<td>Keystone Purchasing Network</td>
<td>Technology Equipment &amp; Associated Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Professional Services; Industrial Supplies/Equipment</td>
<td>Professional Services; Industrial Supplies/Equipment</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------------------------------------------</td>
<td>-------------------------------------------------------</td>
</tr>
<tr>
<td>Somerset County</td>
<td>Technology Equipment &amp; Associated</td>
<td>Technology Equipment &amp; Associated</td>
</tr>
<tr>
<td>Cooperative Pricing</td>
<td>Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Grounds Services and Supplies</td>
<td>Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Grounds Services and Supplies</td>
</tr>
<tr>
<td>Union County</td>
<td>Technology Equipment &amp; Associated</td>
<td>Technology Equipment &amp; Associated</td>
</tr>
<tr>
<td>Cooperative Pricing</td>
<td>Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies</td>
<td>Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies</td>
</tr>
<tr>
<td>Ben Shaffer Recreation</td>
<td>Playground Equipment</td>
<td>Playground Equipment</td>
</tr>
<tr>
<td>BuyBoard Purchasing</td>
<td>Technology Equipment &amp; Associated</td>
<td>Technology Equipment &amp; Associated</td>
</tr>
<tr>
<td>Cooperative</td>
<td>Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies</td>
<td>Software/Licenses; Athletic Equipment; School/Classroom/Office Supplies; Professional Services; Industrial Supplies/Equipment; Security Services and Supplies</td>
</tr>
</tbody>
</table>

Further, Be it Resolved, that the QPA for the district be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

B24. Motion to **approve the adoption of the existing Contracts and Agreements** to which the Cedar Grove Board of Education is a party.

B25. Motion to **reaffirm the Cedar Grove School District’s participation in the Educational Data Service, Inc. Cooperative Pricing System** (Ed-Data), for the purchasing of supplies, goods and services for the remainder of the 2021-2022 school year from its authorized vendors.
B26. Motion to authorize the Business Administrator/Board Secretary to release warrants for payment of the District’s bills and payroll as needed in between scheduled Board meetings and have those claims ratified at the next regular Board Meeting.

B27. Motion that the Business Administrator/Board Secretary, or his designee, be designated as the Board’s agents to request state and federal funds under the existing State and Federal Laws from January 5, 2022 to the next Board’s Reorganization meeting.

B28. Motion to approve that the Cedar Grove Board of Education, in compliance with N.J.A.C. 6:3-6.3(a) 2, acknowledges the following language on student records in Policy 8330:

“Mandated public records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with NJAC 6A:32-7.3. Permitted pupil records are records authorized by the Board to be collected in order to promote the education welfare of the pupil. The Board shall authorize the permitted records to be collected by adopting at a regular public Board meeting a resolution listing such permitted records or Regulation 8330, which will list such permitted records.”

B29. Motion that the Cedar Grove Board of Education hereby adopts the following “Code of Ethics” as established by the New Jersey School Boards Association.

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

9. I will support and protect school personnel in proper performance of their duties.

10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BE IT FURTHER RESOLVED, that the Board shall see that all members of the Board receive training in understanding and adhering to this Code and shall discuss it annually at a regularly scheduled public meeting. Each member of the Board shall sign documentation that he/she has received a copy of the code and has read and understood it.

B30. Motion for approval of professional appointments:

WHEREAS, there exists a need for auditing services, school physician services, architectural services, financial services, environmental services and indoor air quality/asbestos services and;

WHEREAS, such auditing services, school physician services architectural services, financial services, environmental services and indoor air quality/asbestos services can be provided only by specialized firms and individuals, and the below firms are so recognized as such a firm or individual and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED: That the Cedar Grove Board of Education hereby approves the following:

1. The professional appointments of the below firms/individuals are retained for the term commencing January 5, 2022 to and including the date of the next Board Reorganization meeting:

   School Physician(s)         Vanguard Medical Group
   271 Grove Ave.         271 Grove Ave.
   Verona, NJ 07044
Auditing Firm  
Lerch, Vinci & Higgins  
17-17 State Highway #208N  
Fairlawn, NJ 07410  

Architect-of-Record  
Dan Dressel  
19 Edstan Drive  
Moonachie, NJ 07074  

Bond Counsel  
Rogut McCarthy, LLC  
37 Alden St.  
Cranford, NJ 07016  

Financial Advisor  
Phoenix Advisors, LLC  
4 West Park St.  
Bordentown, NJ 08505  

Environmental  
Rullo & Juillet Associates  
878 A-1 Pompton Ave.  
Cedar Grove, NJ 07009  

Indoor Air Quality/Asbestos  
AHERA Consultants  
PO Box 385  
Oceanville, NJ 08231  

2. The contracts are awarded without competitive bidding as “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.  

3. A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.  

B31. Motion for approval of professional appointments:  

WHEREAS, there exists a need for board counsel services, and;  

WHEREAS, such board counsel services can be provided only by specialized firms and individuals, and the below firm is so recognized as such a firm or individual and;  

WHEREAS, funds are or will be available for this purpose.  

NOW, THEREFORE, BE IT RESOLVED: That the Cedar Grove Board of Education hereby approves the following:
1. The professional appointments of the below firm is retained for the term commencing January 5, 2022 to February 15, 2022:

   Board Attorney  Sciarrillo, Cornell, Merlino, McKeever & Osburne
   238 St. Paul St.
   Westfield, NJ 07090

2. The contract is awarded without competitive bidding as “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.

B32. Motion to approve the following Extraordinary Unspecifiable Services:

   WHEREAS, there exists a need for brokerage services in connection with insurance benefits and insurance risk advisement for the 2022 Year, and

   WHEREAS, it has been determined that such Brokerage services are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of insurance benefits and insurance risk advisement and is not reasonably possible to describe the required services with written bid specifications, and

   NOW, THEREFORE, BE IT RESOLVED, that the Cedar Grove Board of Education approves the following:

   1. The brokerage services of IMAC Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance benefits.
   2. The brokerage services of C. Walter Searle Insurance Agency is hereby retained to provide the necessary services in conjunction with the district’s insurance risk advisement.
   3. Both contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) and N.J.S.A. 40A: 11-5(1)(a)(ii) and 40A: 11-5(1)(m) because it is for services that cannot be reasonably described and bid.
   4. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.
B33. Motion to **appoint the following service providers** for the remainder of the 2021-2022 School Year:

- **Vanguard Medical** (student physicals/physician of record)
- **Pomptonian Food Service** (food service provider)
- **Northwest Evaluation Association** (MAP testing)
- **Dr. Elliot Grossman** (psychological evaluations)
- **Alliance Pest Services** (pest expert)
- **Pitney Bowes Global Financial** (postage meter contract)
- **Rullo & Juillet Associates** (environmental consultant)
- **AHERA Consultants** (asbestos oversight)
- **AM Consultants** (fixed asset consultant)
- **Birds, Beware! & Geese Too!** (goose control consultant)
- **BAI Associates** (COBRA administration)
- **Strauss Esmay Associates, LLP** - (School Policy and Regulations)
- **Education Data Services, Inc. Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **Educational Services Commission of NJ Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **The Cooperative Purchasing Network** - purchasing cooperative for goods, services, and supplies
- **US Communities** - purchasing cooperative for goods, services, and supplies
- **The Interlocal Purchasing System** - purchasing cooperative for goods, services, and supplies
- **National Cooperative Purchasing Alliance** - purchasing cooperative for goods, services, and supplies
- **Keystone Purchasing Network** - purchasing cooperative for goods, services, and supplies
- **Somerset County Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **Union County Cooperative Pricing System** - purchasing cooperative for goods, services, and supplies
- **New Jersey State Contract Process** – Western States Contracting Alliance (WSCA) and the National Association of State Procurement Officials (NASPO)
- **BuyBoard Purchasing Cooperative** - purchasing cooperative for goods, services, and supplies
- **Rogut McCarthy, L.L.C., Board’s Bond Counsel**
- **Bollinger Insurance** (school time compulsory student accident coverage)
- **Daniel Dressel, Architect**
- **Delta Dental of New Jersey, Inc.**
- **Horizon Blue Cross Blue Shield** (for Medical & Prescription Drug Management Services)
- **Stronge & Associates** (Teacher/Administrator Evaluation and Assessment Provider)
- **Genesis Educational Services** (student software support-annual agreement)
- **Hunterdon County Educational Services Commission (HCESC)** – purchasing cooperative for goods, services, and supplies
• Sciarillo, Cornell, Merlino, McKeever, & Osborne – Board Attorney
• C. Walter Searle Insurance Agency – Risk Management Consultant & Broker of Record
• IMAC Insurance Agency – Medical, Prescription & Dental Broker of Record
• Lerch, Vinci & Higgins LLC – District Auditor
• C J Vanderbeck and Sons – plumbing
• HandiLift – lift maintenance
• K-12USA – web service
• Computer Solutions Inc. – accounting/human resources software
• Phoenix Advisors – continuing disclosure agent/municipal advisor
• Honeywell – building automation control system services
• Haig Service Corp – fire alarm/panic button monitoring
• Epic Health Services – nursing services
• Shift Transition Services – job coaching
• Occupational Therapy Consultants – OT, PT and speech services
• Good Talking People – social skills training
• Next Step Pediatric Therapy – PT services
• Speech & Hearing Associates – evaluations
• Intensive Therapeutics – OT and speech services
• Coordinated Treatment Solutions – counseling
• Dr. Bryan Fennelly – psychiatric evaluations
• Montclair State University – clinical, consultation and evaluation services
• Knotted Thread – hearing services
• Assistive Tek – assistive technology evaluations
• Dr. Carl W. Ziesing – clinical neuropsychology
• Dr. Keith Golin – clinical neuropsychology
• Greg Parker – ABA therapist
• JVS – transition services
• United Business Systems – photocopy machines
• Frontline Education – IEP Direct, 504 management, Stronge Model, RTI Direct
• Tempo Music Therapy Services – music therapy
• Faith Therapy – OT services
• E-rate Consultants
• The Music Moment – music therapy
• Good Talking People – social skills
• Therapeutic Options – social skills
• North Jersey Behavioral Health – aba services
• Lightpath – phones services NE & SE, increase in internet speed
• Rebecca Foti – Interventionist
• Platt Psychiatric Associates – Evaluations
• Caldwell Therapy Pediatric Center – Physical and Occupational Therapies
• North Jersey Outreach, KDDS TOO – ABA and Speech services
• Social Work RPN – Social worker
• Steinke Psychological Services – Psychological services
• Therapy Source – Speech services
• Speech & Hearing Associates - evaluations
- Starlight Homecare Agency - nursing services
- SMS Security Systems - panic button monitoring
- Logic 54 - student transportation software
- Butler Water Corrections - boiler water treatment
- SportCare - turf maintenance
- Acme Fire Door Testing - door maintenance
- Cintas Fire Protection - fire equipment inspections
- Naviance - student software
- 7 Mindsets - staff software
- LE Consulting - PADE Program liaison
- Level Data - student sync software
- Morris County Elevator - elevator maintenance
- AME, Inc - HVAC services
- EDS - (Hibster - HIB Software)

B34. Motion to appoint the Superintendent as Acting Board Secretary for emergency purposes.

B35. Motion to approve the Standard Operating Procedures and Internal Controls Manual.

THE MEETING IS OPEN TO THE PUBLIC FOR COMMENT ON ITEMS ON OR OFF THE AGENDA.

Announcement of future meetings:
January 18, 2022    CGHS Auditorium, 6:30 pm Executive Session; 7:30 pm Regular Meeting
February 15, 2022   CGHS Auditorium, 6:30 pm Executive Session; 7:30 pm Regular Meeting